

TONBRIDGE & MALLING BOROUGH COUNCIL



**MINUTES OF COUNCIL,
CABINET
AND
COMMITTEE MEETINGS
2022
VOL. 3**

APR 27 – JUL 5

TONBRIDGE AND MALLING BOROUGH COUNCIL
MINUTES OF COUNCIL, CABINET AND COMMITTEE MEETINGS

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NOTE: In the case of items containing exempt information, the report must remain confidential but details of the decisions need not remain confidential.

As part of the Council's environmental strategy, all Committee agenda, reports and minutes are produced with recycled paper and are available to view on line.

TONBRIDGE AND MALLING BOROUGH COUNCIL

COUNCIL MEETING

Wednesday, 27th April, 2022

At the meeting of the Tonbridge and Malling Borough Council held at Civic Suite, Gibson Building, Kings Hill, West Malling on Wednesday, 27th April, 2022

Present: Cllr R V Roud (Mayor), Cllr Mrs J A Anderson, Cllr Mrs P A Bates, Cllr R P Betts, Cllr T Bishop, Cllr M D Boughton, Cllr P Boxall, Cllr V M C Branson, Cllr G C Bridge, Cllr C Brown, Cllr R I B Cannon, Cllr A E Clark, Cllr D J Cooper, Cllr A Cope, Cllr R W Dalton, Cllr D A S Davis, Cllr M O Davis, Cllr N Foyle, Cllr S M Hammond, Cllr D Harman, Cllr P M Hickmott, Cllr M A J Hood, Cllr F A Hoskins, Cllr A P J Keeley, Cllr Mrs F A Kemp, Cllr A Kennedy, Cllr J R S Lark, Cllr B J Luker, Cllr P J Montague, Cllr Mrs A S Oakley, Cllr W E Palmer, Cllr M R Rhodes, Cllr H S Rogers, Cllr J L Sergison, Cllr T B Shaw, Cllr K B Tanner, Cllr M Taylor and Cllr D Thornewell.

(Note: Councillor M A Coffin participated via MS Teams and joined the discussion when invited by the Mayor to do so. He was unable to vote on any matters)

Apologies for absence were received from Councillor Mrs S Bell (Deputy Mayor), and from Councillors M C Base, J L Botten, Mrs T Dean, N J Heslop, S A Hudson, D Keers, D W King, N G Stapleton, Mrs M Tatton, Miss G E Thomas, F G Tombolis and C J Williams.

PART 1 - PUBLIC

C 22/26 DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct.

C 22/27 MINUTES

RESOLVED: That the Minutes of the proceedings of the meeting of the Council held on 22 February 2022 be approved as a correct record and signed by the Mayor.

C 22/28 MAYOR'S ANNOUNCEMENTS

The Mayor was presented with a copy of the Bible by Mr Michael Lee of Good News for Everyone (formerly Gideons UK).

The Mayor advised that he had attended a number of engagements since the last meeting of the Council and made particular reference to

- Tonbridge Lions Charter Night
- Tonbridge House Care Home Marie Curie Coffee Morning
- Heusenstamm Friendship Circle's AGM and Dinner
- LAMPS Production of 'Tommy' at Tonbridge School
- Tonbridge Rotary Club's Dinner and Meeting

He had also enjoyed attending a Charity Garden Party at Bradbourne House, East Malling, a Charity Lunch at Alim-et and a Charity Event at East Malling Research. Future events included a Charity Dinner at Hadlow Manor Hotel on 28 April and a Charity Event at Winterdale Cheesemakers on 4 May.

Finally, the Mayor thanked the Deputy Mayor for attending a number of events on his behalf.

C 22/29 QUESTIONS FROM THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 5.6

No questions were received from members of the public pursuant to Council Procedure Rule No 5.6.

C 22/30 QUESTIONS FROM MEMBERS PURSUANT TO COUNCIL PROCEDURE RULE NO 5.5

No questions were received from Members pursuant to Council Procedure Rule No 5.5.

C 22/31 LEADER'S ANNOUNCEMENTS

The Leader indicated that the Review of Governance Arrangements arising from the recent Corporate Peer Review would be dealt with under the agenda item 9.

He stressed the need for the Council to make a real difference to the health and wellbeing of the local community and reported that the recent West Kent Jobs and Training Fair at the Angel Centre, which had been supported by local employers and training providers, had been attended by over 300 people. He referred to the recent support provided to the Tonbridge Angels and Aylesford Football Clubs to enable the provision of 3G pitches and increase the opportunities for greater community involvement.

The Leader referred to the opening of the Allington Waste Disposal site and the need to look at alternative ways of meeting both residents' needs and the Council's environmental objectives following the withdrawal of the County Council's funding for the Saturday Freighter Service. He advised that the newly formed Communities and

Environment Scrutiny Select Committee would be asked to look at proposals for the collection of large bulky waste items to provide greater sustainability and an improved service to households.

Following the opening of the Eco Café at Leybourne Lakes Country Park the Leader looked forward improved sustainability in other areas of the Council's business. He advised that the electric vehicle charging points within the Council's car parks would be available within a few weeks and he referred to the recent installation of LED lighting at the Ryarsh Lane Car Park in West Malling.

He expressed the wish to keep Tonbridge and Malling as one of the best performing Councils in the country and to make it a desirable place to live. He referred to the war in Ukraine and the devastating impact this was having on those fleeing the conflict and on the local Ukrainian community within the Borough. He advised that, through schemes run by the Government, the Council was doing everything it could to help support those in need when they arrived in the Borough. He explained that this had placed a significant burden on the Council with the situation changing daily and he paid tribute to the speed and skill with which Officers had adapted to the challenges faced.

C 22/32 REVIEW OF GOVERNANCE ARRANGEMENTS

The joint report of the Leader and the Director of Central Services and Monitoring Officer set out details of a number of revisions to the Council's executive governance arrangements in light of the recommendations arising from the Peer Review by the Local Government Association. Members were invited to Note the changes set out at section 1.7.1 (a) to (g) and to grant authority to the Monitoring Officer to make any consequential changes to the Council's Constitution (1.7.1 (h) refers).

Councillor Oakley and Councillor Thornewell indicated that they wished to vote against noting 1.7.1 (a) to (g). In accordance with Council Procedure Rule No 8.4 Councillor Clark requested that a recorded vote be undertaken in respect of 1.7.1 (a) to (g). Item 1.7.1 (h) was dealt with as a separate matter. The request was supported by Councillor Hood and the voting was recorded as follows:

Members voting For Noting (a) to (g) as set out at 1.7.1 of the report:

Cllr Mrs P Bates; Cllr R Betts; Cllr M Boughton; Cllr V Branson; Cllr C Brown; Cllr R Cannon; Cllr D Cooper; Cllr R Dalton; Cllr D Davis; Cllr M Davis; Cllr N Foyle; Cllr S Hammond; Cllr D Harman; Cllr A Keeley; Cllr Mrs A Kemp; Cllr A Kennedy; Cllr J Lark; Cllr P Montague; Cllr W Palmer; Cllr M Rhodes; Cllr H Rogers; Cllr J Sergison; Cllr K Tanner and Cllr M Taylor

Total = 24

Members voting Against Noting (a) to (g) as set out at 1.7.1 of the report:

Cllr T Bishop; Cllr P Boxall; Cllr G Bridge; Cllr A Clark; Cllr A Cope;
Cllr P Hickmott; Cllr M Hood; Cllr F Hoskins; Cllr A Oakley; Cllr R Roud;
Cllr T Shaw and Cllr D Thornewell

Total = 12

Members abstaining:

Cllr Mrs J Anderson and Cllr B Luker

Total = 2

(Total members eligible to vote = 38)

RESOLVED: That

- (a) the changes to the Rules for making decisions by Executive Members as set out at Annex 5 be noted;
- (b) the changes to the Executive Procedure Rules at Annex 6 be noted;
- (c) the changes to Part 3 of the Constitution (Panels and Boards to advise the Executive) set out at Annex 7 be noted;
- (d) the reduction of the financial threshold for Key Decisions from £250,000 to £100,000 as set out in Annex 4 be noted;
- (e) the creation of 3 new Scrutiny Select Committees as set out at paragraph 1.3.6 of the report, each being programmed to meet on 5 occasions per municipal year and each containing 15 members, be noted;
- (f) the changes to the Overview & Scrutiny Procedure Rules set out at Annex 3 and the terms of reference for the Scrutiny Select Committees at Annex 8 be noted;
- (g) it be noted that the arrangements set out above would come into effect on 10 May 2022; and
- (h) the Monitoring Officer be authorised to make any consequential amendments to the Council's Constitution to reflect the changes set out in the report and to ensure that it is consistent with the current legislative position.

In accordance with Council Procedure Rule No 8.6 Councillors Bishop, Boxall, Bridge, Clark, Cope, Hickmott, Hood, Hoskins, Oakley, Palmer, Shaw and Thornewell asked that it be recorded that they had voted against the approval of 1.7.1 (h).

C 22/33 GAMBLING ACT 2005 - STATEMENT OF PRINCIPLES FOR GAMBLING

Item LA 22/8 referred from Licensing and Appeals Committee of 8 March 2022.

RESOLVED: That the recommendation at Minute LA 22/8 be approved.

C 22/34 REPLACEMENT OF UNIFORM SYSTEMS

Item CB 22/47 referred from Cabinet of 15 March 2022.

RESOLVED: That the recommendations at CB 22/47 be approved.

C 22/35 REVIEW OF CODE OF CONDUCT

Item GP 22/12 referred from General Purposes Committee of 22 March 2022.

RESOLVED: That the recommendation at GP 22/12 be approved.

C 22/36 AUDIT COMMITTEE ANNUAL REPORT

Item AU 22/15 referred from Audit Committee of 4 April 2022.

RESOLVED: That the recommendation at AU 22/15 be approved.

C 22/37 APPOINTMENTS TO OUTSIDE BODIES

The report of the Director of Central Services and Deputy Chief Executive set out details of a request received from the Clerk to the Town Wardens seeking the re-appointment of the current representatives serving on the Tonbridge Town Lands and Richard Mylls Charity.

The report also set out details of a notification received from the Worshipful Company of Skinners in respect of the Sir Thomas Smythe Charity regarding its intention to consolidate the Company's grant making charities into a single charity foundation. It was noted that there would be no future requirement for the Borough Council to appoint a representative as the Sir Thomas Smythe Charity would no longer exist as a separate entity.

RESOLVED: That

- (1) Mrs Diane Huntingford be re-appointed as the Borough Council representative to serve on Tonbridge Town Lands and Richard Mylls Charity for a further four year period up to October 2026;

- (2) Mr Eddie Prescott be re-appointed as the Borough Council representative to serve on Tonbridge Town Lands and Richard Mylls Charity for a further four year period up to October 2026; and
- (3) the position in respect of the Sir Thomas Smythe Charity be noted.

C 22/38 SEALING OF DOCUMENTS

RESOLVED: That authority be given for the Common Seal of the Council to be affixed to any instrument to give effect to a decision of the Council incorporated into these Minutes and proceedings.

The meeting ended at 9.31 pm

TONBRIDGE AND MALLING BOROUGH COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

MINUTES

Thursday, 5th May, 2022

Present: Cllr M O Davis (Vice-Chairman in the Chair), Cllr Mrs A S Oakley (Vice-Chairman), Cllr R I B Cannon, Cllr R W Dalton, Cllr F A Hoskins, Cllr S A Hudson, Cllr Mrs F A Kemp, Cllr D W King, Cllr J R S Lark, Cllr H S Rogers, Cllr M Taylor, Cllr D Thornewell, Cllr F G Tombolis, Cllr A E Clark, Cllr D A S Davis, Cllr D Harman, Cllr M A J Hood and Cllr B J Luker.

Councillors A Clark, D Davis, D Harman, B Luker and M Hood were in attendance as substitute members in accordance with Council Procedure Rule No. 17.

Councillors Mrs P A Bates, R P Betts, T Bishop, M D Boughton, P Boxall, V M C Branson, G C Bridge, M A Coffin, N Foyle, D Keers, P J Montague, W E Palmer, M R Rhodes, K B Tanner and Mrs M Tatton participated via MS Teams and joined the discussion when invited to do so by the Chairman in accordance with Council Procedure Rule No. 15.21.

Apologies for absence were received from Councillors J L Sergison, M C Base, C Brown, A Cope and N G Stapleton

PART 1 - PUBLIC

OS 22/17 NOTIFICATION OF SUBSTITUTE MEMBERS

Notification of substitute members were recorded as set out below:

Cllr A Clark – substitute for Cllr Cope
Cllr D Davis – substitute for Cllr Brown
Cllr D Harman – substitute for Cllr Base
Cllr B Luker – substitute for Cllr J Sergison (Chairman)
Cllr M Hood – substitute for Cllr N Stapleton

In accordance with Council Procedure Rules 17.5 to 17.9 these Councillors had the same rights as the ordinary member of the committee for whom they were substituting.

OS 22/18 DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct.

OS 22/19 CALL IN - DECISION NOTICE D220046CAB - REVIEW OF GOVERNANCE ARRANGEMENTS

The report of the Scrutiny Officer advised that in accordance with the Overview and Scrutiny Procedure Rules set out in the Constitution, three members of the Committee had raised a valid 'call-in' request in relation to the decision taken by the Leader of the Council on changes to executive arrangements.

Decision Notice [D220046CAB](#) (attached at Annex 1) had been published on 28 April 2022 and subsequently called-in by Councillors Oakley, Hoskins and Thornewell.

The grounds for call-in were set out in the report, at paragraph 1.1.2, and the decision was 'deferred' pending consideration by the Overview and Scrutiny Committee.

Members of the Committee considered the grounds for the call-in and had regard to the responses provided by the Leader of the Council. There was detailed discussion on the merits of the proposals and the concerns raised around changes to the call-in process, agenda setting and identifying items of business. In addition, concern was expressed about the risk of disenfranchising back bench councillors and removing their ability to influence decision makers. The Leader indicated that the introduction of scrutiny select committees would improve and enhance effective scrutiny of decisions.

It was proposed by Councillor Thornewell and seconded by Councillor Hoskins that the Leader be asked to consider:

- (i) that the number of members required to call in decisions be retained as 3; and
- (ii) that the Chair of Overview and Scrutiny Committee retain powers to call-in decisions

Following a formal vote this proposal was rejected with 11 Members voting against and 7 voting in favour.

It was proposed by Councillor Hudson and seconded by Councillor Harman that there be no further recommendations made to the Leader and that the decision should be implemented as taken.

Following a formal vote this proposal was supported with 12 Members voting in favour, 2 voting against and 2 abstaining.

As the Overview and Scrutiny Committee had no further recommendations to make to the Leader the grounds for call-in were not supported.

RECOMMENDED: That there were no further recommendations to make to the Leader and the decision would come into immediate effect. Therefore, the proposals in respect of governance would come into effect from 10 May 2022.

OS 22/20 EXCLUSION OF PRESS AND PUBLIC

There were no items considered in private.

The meeting ended at 9.05 pm

TONBRIDGE AND MALLING BOROUGH COUNCIL

COUNCIL MEETING

MINUTES

Tuesday, 10th May, 2022

At the meeting of the Tonbridge and Malling Borough Council held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 10th May, 2022

Present: His Worship the Mayor (Councillor R V Roud), the Deputy Mayor (Councillor Mrs S Bell), Cllr Mrs J A Anderson, Cllr R P Betts, Cllr T Bishop, Cllr J L Botten, Cllr M D Boughton, Cllr V M C Branson, Cllr G C Bridge, Cllr C Brown, Cllr R I B Cannon, Cllr A E Clark, Cllr M A Coffin, Cllr D J Cooper, Cllr A Cope, Cllr R W Dalton, Cllr D A S Davis, Cllr M O Davis, Cllr Mrs T Dean, Cllr N Foyle, Cllr D Harman, Cllr P M Hickmott, Cllr M A J Hood, Cllr F A Hoskins, Cllr S A Hudson, Cllr D Keers, Cllr A Kennedy, Cllr J R S Lark, Cllr D Lettington, Cllr Mrs R F Lettington, Cllr B J Luker, Cllr P J Montague, Cllr Mrs A S Oakley, Cllr W E Palmer, Cllr M R Rhodes, Cllr H S Rogers, Cllr J L Sergison, Cllr T B Shaw, Cllr K B Tanner, Cllr Mrs M Tatton, Cllr Miss G E Thomas, Cllr D Thornevell and Cllr F G Tombolis

(Note: Councillors Base, Bates, Boxall, Kemp, Sergison and Taylor participated via MS Teams and were unable to vote on any matters).

Apologies for absence were received from Councillors N J Heslop, D W King, N G Stapleton and C J Williams.

PART 1 - PUBLIC

C 22/39 ELECTION OF MAYOR

It was proposed by Councillor D Lettington, seconded by Councillor M Boughton and

RESOLVED: That Councillor S Bell be elected Mayor for the municipal year 2022/23.

The Mayor, having made the statutory declaration of acceptance of office, assumed the Chair and thanked Members for her election.

C 22/40 VOTE OF THANKS TO RETIRING MAYOR

Members expressed appreciation to the retiring Mayor for dedicated and loyal service to the Borough and its residents and commended his enthusiasm and active promotion of Tonbridge and Malling.

In response to the thanks expressed, Councillor Roud recorded appreciation to Councillor Bell for her support as Deputy Mayor, to the Mayoress who had acted as his consort over his period of service, the many organisations that had contributed to his events, the Chaplain and everyone who had shown such generosity and support. Finally, he was pleased to report that nearly £5,000 had been raised in support of the Mayor's Charity, the Kent, Surry and Sussex Air Ambulance.

It was proposed by Councillor Oakley, seconded by Councillor Boughton and

RESOLVED: That the Borough Council's sincere appreciation be recorded for the excellent manner in which the retiring Mayor, Councillor Roger Roud, had performed the mayoral duties both in the Council Chamber and throughout the Borough during the preceding year.

C 22/41 ELECTION OF DEPUTY MAYOR

It was proposed by Councillor J Botten, seconded by Councillor M Boughton and

RESOLVED: That Councillor J Lark be appointed Deputy Mayor for the municipal year 2022/23.

The Deputy Mayor made the statutory declaration of acceptance of office and thanked Members for the appointment.

C 22/42 MINUTES

RESOLVED: That the Minutes of the proceedings of the meeting of the Council held on 27 April 2022 be approved as a correct record and signed by the Mayor.

C 22/43 MAYOR'S ANNOUNCEMENTS

The new Mayor thanked Members for her election and expressed appreciation for the many good wishes received. It was announced that the Mayor's Charity would be the Tonbridge Dementia Friendly Community, who were a community group of local residents, business representatives and volunteers focusing on work in the Tonbridge and Malling area to improve the lives locally for residents living with dementia.

It was also announced that the Reverend Danielle Pearson-Smith, Rector of All Saints with Christ Church in Snodland would be the Mayors Chaplain.

C 22/44 POLITICAL BALANCE ARRANGEMENTS

The report of the Director of Central Services and Deputy Chief Executive set out details of political balance arrangements required to be applied to the Borough Council's committees, scrutiny select committees and advisory panels.

RESOLVED: That the composition of all committees, scrutiny select committees and advisory panels be approved in accordance with the tablet set out at paragraph 1.1.5 of the report and the Monitoring Officer make any consequential amendments to the Borough Council's Constitution in respect of political balance.

C 22/45 APPOINTMENT OF CABINET

The Leader presented details of the composition of the Cabinet.

RESOLVED: That it be noted that the Cabinet would comprise 7 Members (in addition to the Leader) with the responsibilities as set out at Annex 1 and duplicated below:

Councillor M Boughton	-	Leader
Councillor R Betts	-	Environment and Climate Change
Councillor V Branson	-	Economic Regeneration
Councillor M Coffin	-	Finance, Innovation and Property; and Deputy Leader
Councillor D Davis	-	Strategic Planning and Infrastructure
Councillor D Keers	-	Community Services
Councillor P Montague	-	Technical and Waste Services
Councillor K Tanner	-	Housing

C 22/46 APPOINTMENT OF COMMITTEES

RESOLVED: That appointments to the Committees of the Council for 2022/23 be approved as set out at Annex 2.

C 22/47 APPOINTMENT OF SCRUTINY SELECT COMMITTEES, PANELS AND OTHER MEMBER GROUPS

RESOLVED: That appointments to the Scrutiny Select Committees, Advisory Panels and other member groups of the Council for 2022/23 be approved as set out at Annex 3.

C 22/48 APPOINTMENT OF CHAIR AND VICE-CHAIR

RESOLVED: That appointments of Chair and Vice-Chair of each Committee, Scrutiny Select Committee, Panel and Group for 2022/23 be approved as set out at Annex 4; subject to:

- (1) Councillor A Clark (Green) being appointed as second Vice-Chair of the Overview and Scrutiny Committee

C 22/49 APPOINTMENTS TO OUTSIDE BODIES

RESOLVED: That appointments to serve on outside bodies for 2022/23 be approved as set out at Annex 5.

C 22/50 APPOINTMENT OF SUBSTITUTE MEMBERS

RESOLVED: That appointments to serve as substitute members for 2022/23 be approved as set out at Annex 6.

C 22/51 SCHEME OF DELEGATIONS

Members were invited to confirm the Scheme of Delegation in compliance with the Constitution.

RESOLVED: That

- (a) those parts of the scheme of delegation set out in Part 3 of the Constitution which are for the Council to approve (Responsibility for Council Functions) be confirmed;
- (b) the Leader's recommendations concerning the arrangements for decision-making by individual executive Members set out in Part 3 of the Constitution (Responsibility for Executive Functions and Portfolios of Cabinet Members) be adopted;
- (c) the current scheme of delegation to officers in respect of executive functions set out in Part 3 of the Constitution (Functions and Powers Delegated to Officers) be re-adopted.

C 22/52 PROGRAMME OF MEETINGS

The programme of Council, Cabinet, Committee and Panel meetings for 2022/23 was presented for approval.

RESOLVED: That the programme of meetings for 2022/23 (as set out at Annex 1 to the report) be approved, subject to the request from the newly appointed Chair of the Overview and Scrutiny Committee to move the meeting currently scheduled for 30 June 2022.

[Subsequent to the meeting and in consultation with the Chair, the Overview and Scrutiny Committee was moved to 7 July 2022].

C 22/53 APPOINTMENT OF INDEPENDENT PERSON

The report of the Monitoring Officer sought approval for the appointment of an independent person in accordance with the requirement of the Localism Act 2011. The Council had a statutory obligation to appoint at least one independent person. Failure to do so would mean that the Council would be unable to discharge the functions set out in the report. In particular, the Standards Hearing Panel would be unable to make a finding as to whether a member has failed to comply with the Code of Conduct.

RESOLVED: That Mr David Mercier be appointed as an Independent Person under s28 of the Localism Act 2011 for a 5 year term expiring on 30 June 2027.

C 22/54 SEALING OF DOCUMENTS

RESOLVED: That authority be given for the Common Seal of the Council to be affixed to any instrument to give effect to a decision of the Council incorporated into these Minutes and proceedings.

The meeting ended at 8.15 pm

COUNCIL MEETING – 10 MAY 2022

APPOINTMENTS TO CABINET

The Council to note that the Cabinet will comprise seven Members (in addition to the Leader) with responsibilities as follows:

Councillor	Portfolio
M Boughton	Executive Leader
R Betts	Environment and Climate Change
V Branson	Economic Regeneration
M Coffin	Deputy Executive Leader; and Finance, Innovation and Property
D Davis	Strategic Planning and Infrastructure
D Keers	Community Services
P Montague	Technical and Waste Services
K Tanner	Housing

NOMINATIONS TO COMMITTEES

Audit Committee (9 Members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungroup. (Lab/Ind)	Total
T Bishop		1				
R Cannon	1					
N Foyle	1					
N Heslop	1					
P Hickmott					1	
A Kemp	1					
J Lark	1					
M Rhodes	1					
N Stapleton				1		
TOTALS	6	1	0	1	1	9

General Purposes Committee (14 Members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungroup. (Lab/Ind)	Total
P Bates	1					
S Bell	1					
A Clark				1		
M Coffin	1					
D Cooper	1					
D Davis	1					
N Heslop	1					
D Keers	1					
D Lettington					1	
B Luker	1					
W Palmer			1			
M Rhodes	1		0			
R Roud		1				
M Tatton		1				
TOTALS	9	2	1	1	1	14

Joint Standards Committee (13 Members + 6 Parish Members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungroup. (Lab/Ind)	Total
P Bates	1					
S Bell	1					
V Branson	1					
A Cope				1		
D Davis	1					
T Dean		1				
P Hickmott					1	
S Hudson	1					
B Luker	1					
J Sergison	1					
K Tanner	1					
M Taylor			1			
C Williams	1					
<i>(Parish members to be appointed from a pool of nominated representatives)</i>						
TOTALS	9	1	1	1	1	13

A Hearing Panel will be appointed from Members of the Joint Standards Committee

Licensing and Appeals Committee (15 Members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungroup. (Lab/Ind)	Total
J Anderson	1					
P Bates	1					
C Brown	1					
A Clark				1		
M Coffin	1					
A Kemp	1					
D King	1					
R Lettington	1					
A Oakley		1				
H Rogers	1					
R Roud		1				
M Taylor			1			
D Thornewell		1				
F Tombolis	1					
C Williams	1					
TOTALS	10	3	1	1	0	15

Overview and Scrutiny Committee (18 Members)							
Councillor		Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungroup. (Lab/Ind)	Total
M	Base	1					
C	Brown	1					
R	Cannon	1					
A	Clark				1		
A	Cope				1		
R	Dalton	1					
M	Davis	1					
D	Harman	1					
F	Hoskins		1				
S	Hudson	1					
A	Kemp	1					
D	King	1					
J	Lark	1					
A	Oakley		1				
H	Rogers	1					
M	Taylor			1			
D	Thornewell		1				
F	Tombolis	1					
TOTALS		12	3	1	2	0	18

APPOINTMENTS - AREA PLANNING COMMITTEES

Area 1 (20 Members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungrouped (Lab/Ind)	Total
J Anderson	1					
P Bates	1					
J Botten	1					
M Boughton	1					
V Branson	1					
G Bridge		1				
A Clark				1		
A Cope				1		
M Davis	1					
N Foyle	1					
N Heslop	1					
M Hood				1		
F Hoskins		1				
D King	1					
J Lark	1					
M Rhodes	1					
H Rogers	1					
J Sergison	1					
G Thomas	1					
F Tombolis	1					
TOTALS	15	2	0	3	0	20

(For the Wards of Cage Green; Castle; that part of the Hadlow and East Peckham Ward within the parish of Hadlow; Higham; Hildenborough; Judd; Medway; Trench; and Vauxhall)

Area 2 (17 Members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungrouped (Lab/Ind)	Total
J Anderson	1					
R Betts	1					
P Boxall		1				
C Brown	1					
M Coffin	1					
D Harman	1					
S Hudson	1					
A Kemp	1					
B Luker	1					
P Montague	1					
W Palmer			1			
H Rogers	1					
J Sergison	1					
T Shaw			1			
N Stapleton				1		
K Tanner	1					
M Taylor			1			
TOTALS	12	1	3	1	0	17

(For the Wards of Borough Green and Long Mill; Downs and Mereworth; that part of the Hadlow and East Peckham Ward outside the parish of Hadlow; Kings Hill; Wateringbury; West Malling and Leybourne; and Wrotham, Ightham and Stansted)

Area 3 (20 Members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungrouped (Lab/Ind)	Total
M Base	1					
S Bell	1					
T Bishop		1				
R Cannon	1					
D Cooper	1					
R Dalton	1					
D Davis	1					
T Dean		1				
S Hammond	1					
P Hickmott					1	
A Keeley	1					
D Keers	1					
A Kennedy	1					
D Lettington					1	
R Lettington	1					
A Oakley		1				
R Roud		1				
M Tatton		1				
D Thornewell		1				
C Williams	1					
TOTALS	12	6	0	0	2	20

(For the Wards of Aylesford North and Walderslade; Aylesford South; Burham and Wouldham; Ditton; East Malling; Larkfield North; Larkfield South; Snodland East and Ham Hill; and Snodland West and Holborough Lakes)

Area Planning Committees are not politically balanced and the Constitution requires Membership to be based on Wards. For the avoidance of doubt a Member of the Executive may serve on an Area Planning Committee if eligible to do so as a councillor

NOMINATIONS OF APPOINTMENTS

SCRUTINY SELECT COMMITTEES

Communities and Environment: (15 members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungroup. (Lab/Ind)	Total
J Anderson	1					
P Bates	1					
S Bell	1					
C Brown	1					
A Cope				1		
N Foyle	1					
F Hoskins		1				
M Hood				1		
S Hudson	1					
A Kennedy	1					
J Lark	1					
W Palmer			1			
M Rhodes	1					
M Tatton		1				
G Thomas	1					
TOTALS	10	2	1	2	0	15

Finance, Regeneration and Property: (15 members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungroup. (Lab/Ind)	Total
M Base	1					
P Boxall		1				
T Bishop		1				
C Brown	1					
R Cannon	1					
M Davis	1					
T Dean		1				
D Harman	1					
N Heslop	1					
M Hood				1		
D Lettington					1	
B Luker	1					
H Rogers	1					
F Tombolis	1					
C Williams	1					
TOTALS	10	3	0	1	1	15

Housing and Planning: (15 members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungroup. (Lab/Ind)	Total
S Bell	1					
J Botten	1					
G Bridge		1				
D Cooper	1					
R Dalton	1					
M Davis	1					
D Harman	1					
M Hood				1		
A Kemp	1					
D King	1					
M Rhodes	1					
R Roud		1				
M Taylor			1			
G Thomas	1					
D Thornevell		1				
TOTALS	10	3	1	1	0	15

NOMINATIONS OF APPOINTMENTS - ADVISORY PANELS

Parish Partnership Panel (14 members)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungroup. (Lab/Ind)	Total
J Anderson	1					
S Bell	1					
R Betts	1					
M Coffin	1					
R Dalton	1					
P Hickmott					1	
A Keeley	1					
A Kemp	1					
D Lettington					1	
B Luker	1					
M Rhodes	1					
N Stapleton				1		
M Tatton		1				
M Taylor			1			
<i>There is no requirement for the Panel to be politically balanced</i>						
TOTALS	9	1	1	1	2	14

Tonbridge Community Forum (15 members - All Tonbridge ward)						
Councillor	Cons.	Lib. Dem	Ind. Alliance Kent	Greens	Ungroup. (Lab/Ind)	Total
P Bates	1					
J Botten	1					
M Boughton	1					
V Branson	1					
G Bridge		1				
A Clark				1		
A Cope				1		
M Davis	1					
N Heslop	1					
M Hood				1		
F Hoskins		1				
D King	1					
J Lark	1					
G Thomas	1					
F Tombolis	1					
<i>There is no requirement for the Forum to be politically balanced</i>						
TOTALS	10	2	0	3	0	15

**LIST OF NOMINATIONS FOR CHAIR AND VICE-CHAIR OF COMMITTEES,
SCRUTINY SELECT COMMITTEES AND PANELS AND OTHER MEMBER
GROUPS**

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Audit Committee	Councillor Mrs F Kemp	Councillor N Foyle
General Purposes Committee	Councillor M Rhodes	Councillor B Luker
Joint Standards Committee	Councillor Miss J Sergison	Councillor D Davis
Licensing and Appeals Committee	Councillor C Brown	Councillor Mrs F Kemp
Overview and Scrutiny Committee	Councillor A Oakley	Councillor M Davis Councillor A Clark
Area 1 Planning Committee	Councillor D King	Councillor M Rhodes
Area 2 Planning Committee	Councillor H Rogers	Councillor B Luker
Area 3 Planning Committee	Councillor M Base	Councillor D Cooper
<u>SCRUTINY SELECT COMMITTEE:</u>		
Communities and Environment	Councillor S Hudson	Councillor G Thomas
Finance, Regeneration and Property	Councillor R Cannon	Councillor F Tombolis
Housing and Planning	Councillor J Botten	Councillor D Cooper
<u>PANELS:</u>		
Parish Partnership Panel	Councillor R Dalton	Councillor M Tatton
Tonbridge Community Forum	Councillor J Lark	Councillor G Bridge

<u>OTHER MEMBER GROUPS</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Housing Associations Liaison Panel	Councillor K Tanner	N/A
Joint Employee Consultative Committee	Councillor M Coffin	Councillor M Boughton
Joint Transportation Board	Chairmanship with KCC in 2022/23	Councillor P Montague

REPRESENTATIVES ON OUTSIDE BODIES 2022/23	
Annual Appointments	
Action with Communities in Rural Kent	Councillor Roger Dalton Councillor Janet Sergison
Allington Community Liaison Group	Councillor Steve Hammond
Citizens Advice in North and West Kent	Councillor Matt Boughton
Dry Hill Road Disabled Persons Trust	Councillor Vivian Branson
Gatwick Airport Noise Management Board Community Forum	Councillor Matt Boughton
KCC Health Overview and Scrutiny	Councillor Des Keers
Kent and Medway Police and Crime Panel	Councillor Des Keers
Kent County Playing Fields Association	Councillor Des Keers
Kent Downs AONB Joint Advisory Committee	Councillor Dave Davis
Kent Flood Risk Management Committee	Councillor Howard Rogers
Internal Drainage Boards: Lower Medway	Councillor Dave Davis
Upper Medway	Councillor Dennis King Councillor Mark Davis Councillor Howard Rogers Mr O Baldock
LGA General Assembly	Councillor Matt Boughton Councillor Martin Coffin (Substitute)
Maidstone Mediation Scheme	Councillor Mrs Ann Kemp
Parking and Traffic Regulations Outside London Adjudication Joint Committee	Councillor David Cooper Councillor Jon Botten (Deputy)
Rochester Airport Consultative Committee	Councillor Des Keers
Rochester Airport Delivery Board	Councillor Brian Luker
Snodland Partnership	Councillor Mrs Sue Bell Councillor Alan Keeley Councillor David Lettington

Annual Appointments	
South East England Councils (Leaders' Forum)	Councillor Nicolas Heslop Councillor Matt Boughton (Substitute)
Tonbridge and Malling Leisure Trust	Councillor Timothy Bishop Councillor Mark Davis
West Kent Health Integrated Care Partnership Elected Members Forum	Councillor Kim Tanner
West Kent Partnership	Councillor Brian Luker
West Kent Relate	Councillor Mrs Pam Bates
Youth and Community Centres/ Project Management Committees	Councillor Des Keers
Non-Annual Appointments	
Haysden Country Park User Panel (3 year appointment)	Councillor Mark Hood Councillor Dennis King <i>(Extended until May 2025)</i>
Hospital of the Holy Trinity, Aylesford	Councillor David Lettington Councillor Colin Williams
Leybourne Lakes Country Park User Panel (3 year appointment)	Councillor Timothy Bishop Councillor Brian Luker <i>(Extended until May 2025)</i>
Petley & Deakins Almshouse Charity	Councillor April Clark Councillor Frani Hoskins
Sir Thomas Smythe's Charity	Councillor Vivian Branson Councillor James Lark <i>(until advised that the Charity is subsumed into the Skinners Company)</i>
The Berry Housing Trust	Mr Robin Douglas Mr M J Godding Mrs G Coffin
Tonbridge Town Lands & Richard Mylls Charity	Mr Owen Baldock Mr David Davis Mrs Diane Huntingford Mr Eddie Prescott
Tonbridge United Charity	Councillor Vivian Branson Mrs Diane Huntingford
William Strong Foundation	Councillor Howard Rogers Mr David Aikman

NOMINATIONS – SUBSTITUTE MEMBERS

Audit Committee					
	Conservative	Liberal Democratic	Green	Ind. Kent Alliance	Note
1	Jill Anderson	Paul Boxall	April Clark		
2	Chris Brown	Frani Hoskins	Anna Cope		
3	Steve Hammond	Anita Oakley	Mark Hood		
4	Brian Luker	Michelle Tatton			
5	Howard Rogers	David Thornewell			
Members of Cabinet cannot be appointed as a substitute to this Committee					
General Purposes Committee					
	Conservative	Liberal Democratic	Green	Ind. Kent Alliance	Note
1	Robert Cannon	Garry Bridge	Anna Cope	Tim Shaw	
2	Mark Davis	Trudy Dean	Mark Hood	Mike Taylor	
3	Dan Harman	Frani Hoskins	Nick Stapleton		
4	Andrew Kennedy	Anita Oakley			
5	Dennis King	David Thornewell			
Members of Cabinet cannot be appointed as a substitute to this Committee					
Joint Standards Committee					
	Conservative	Liberal Democratic	Green	Ind. Kent Alliance	Note
1	Matt Boughton	Tim Bishop	April Clark	Wendy Palmer	
2	David Cooper	Frani Hoskins	Mark Hood	Tim Shaw	
3	Mark Rhodes	Anita Oakley	Nick Stapleton		
4	Howard Rogers	Roger Roud			
5	Frixos Tombolis	Michelle Tatton			

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Overview and Scrutiny Committee

	Conservative	Liberal Democratic	Green	Ind. Kent Alliance	Note
1	Sue Bell	Tim Bishop	Mark Hood	Wendy Palmer	
2	David Cooper	Paul Boxall	Nick Stapleton	Tim Shaw	
3	Nick Foyle	Trudy Dean			
4	Nicolas Heslop	Roger Roud			
5	Brian Luker	Michelle Tatton			

Members of Cabinet cannot be appointed as a substitute to this Committee

Community and Environment Scrutiny Select Committee

	Conservative	Liberal Democratic	Green	Ind. Kent Alliance	Note
1	David Cooper	Tim Bishop	April Clark	Tim Shaw	
2	Roger Dalton	Garry Bridge	Nick Stapleton		
3	Howard Rogers	Trudy Dean			
4	Frixos Tombolis	Anita Oakley			
5	Colin Williams	David Thornewell			

Members of Cabinet cannot be appointed as a substitute to this Committee

Finance, Regeneration and Property Scrutiny Select Committee

	Conservative	Liberal Democratic	Green	Ind. Kent Alliance	Note
1	Roger Dalton	Frani Hoskins	Anna Cope		
2	Nick Foyle	Anita Oakley	April Clark		
3	Denis King	Roger Roud	Nick Stapleton		
4	James Lark	Michell Tatton			
5	Georgina Thomas	David Thornwell			

Members of Cabinet cannot be appointed as a substitute to this Committee

Housing and Planning Scrutiny Select Committee

	Conservative	Liberal Democratic	Green	Ind. Kent Alliance	Note
1	Pam Bates	Paul Boxall	Anna Cope	Tim Shaw	
2	Chris Brown	Tim Bishop	April Clark		
3	Andrew Kennedy	Trudy Dean	Nick Stapleton		
4	Brian Luker	Frani Hoskins			
5	Colin Williams	Anita Oakley			

Members of Cabinet cannot be appointed as a substitute to this Committee

Housing Association Liaison Panel

	Conservative	Liberal Democratic	Green	Ind. Kent Alliance	Note
1	Matt Boughton	Tim Bishop			
2	Vivian Branson	Paul Boxall			
3	Martin Coffin	Frani Hoskins			
4	Des Keers	Anita Oakley			
5	Piers Montague	Roger Roud			

Joint Employee Consultative Committee (Full)

	Conservative	Liberal Democratic	Green	Ind. Kent Alliance	Note
1	Vivian Branson	Paul Boxall		Wendy Palmer	
2	David Cooper	Trudy Dean		Mike Taylor	
3	Dan Harman	Frani Hoskins			
4	Piers Montague	Michelle Tatton			
5	Mark Rhodes	David Thornewell			

TONBRIDGE AND MALLING BOROUGH COUNCIL

AREA 2 PLANNING COMMITTEE

MINUTES

Wednesday, 25th May, 2022

Present: Cllr H S Rogers (Chair), Cllr B J Luker (Vice-Chair), Cllr R P Betts, Cllr C Brown, Cllr M A Coffin, Cllr D Harman, Cllr N G Stapleton, Cllr K B Tanner and Cllr M Taylor.

(Note: As Councillors Mrs J A Anderson, Mrs F A Kemp, P J Montague, J L Sergison were unable to attend in person and participated via MS Teams they were unable to vote on any matters.)

Councillors Mrs A S Oakley and R V Roud were also present pursuant to Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors S A Hudson, W E Palmer and T B Shaw

PART 1 - PUBLIC

AP2 22/18 DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct.

AP2 22/19 MINUTES

RESOLVED: That the Minutes of the meeting of the Area 2 Planning Committee held on 6 April 2022 be approved as a correct record and signed by the Chairman.

AP2 22/20 GLOSSARY AND SUPPLEMENTARY MATTERS

Decisions were taken on the following applications subject to the pre-requisites, informatives, conditions or reasons for refusal set out in the report of the Director of Planning, Housing and Environmental Health or in the variations indicated below. Any supplementary reports were tabled at the meeting.

Members of the public addressed the meeting where the required notice had been given and their comments were taken into account by the Committee when determining the application. Speakers are listed under the relevant planning application shown below.

**DECISIONS TAKEN UNDER DELEGATED POWERS IN
ACCORDANCE WITH PART 3 OF THE CONSTITUTION
(RESPONSIBILITY FOR COUNCIL FUNCTIONS)**

**AP2 22/21 TM/21/02273/RM - DEVELOPMENT SITE NORTH AND EAST OF
JUBILEE WAY, KINGS HILL, WEST MALLING**

Approval of Reserved Matters for Areas 5.2 and 5.3, Kings Hill Phase 5, comprising the construction of 210 residential units and associated works, together with details required by conditions 1, 6, 7, 8, 9, 10 pursuant to Outline Planning Permission TM/18/03034/OAEA at the development site north and east of Jubilee Way, Kings Hill.

RESOLVED: That the reserved matters be APPROVED in accordance with the submitted details, conditions, reasons and informatives set out in the report of the Director of Planning, Housing and Environmental Health, subject to

(1) Additional Conditions:

3. None of the dwellings shall be occupied until the area shown on the submitted layout as vehicle parking space (including the car ports) to serve a particular dwelling has been provided, surfaced and drained. Thereafter it shall be kept available for such use and no permanent development (including the erection of garages), whether or not permitted by the Town and Country Planning (General Permitted Development) Order 2015 (or any order amending, revoking or re-enacting that Order) shall be carried out on the land so shown or in such a position as to preclude vehicular access to this reserved parking space.

Reason: Development without provision of adequate accommodation for the parking of vehicles is likely to lead to hazardous on-street parking.

4. None of the dwellings within the flat blocks labelled as Blocks E, F and H on the approved plans shall be occupied until solar PV panels have been installed in accordance with details that have first been submitted to and approved in writing by the Local Planning Authority. The scheme shall include a sufficient number of panels to generate at least 60KW of electricity.

Reason: In order to ensure that an appropriate amount of renewable technology is incorporated into the development and that the solar PV panels are installed in a timely fashion in compliance with the Borough Council's Climate Change Strategy.

[Speaker: Mr M Bessant – agent]

AP2 22/22 EXCLUSION OF PRESS AND PUBLIC

There were no items considered in private.

The meeting ended at 8.05 pm

TONBRIDGE AND MALLING BOROUGH COUNCIL

CABINET

MINUTES

Tuesday, 7th June, 2022

Present: Cllr M D Boughton (Chairman), Cllr R P Betts, Cllr V M C Branson, Cllr M A Coffin, Cllr D A S Davis, Cllr D Keers, Cllr P J Montague and Cllr K B Tanner

Councillor M A J Hood was also present pursuant to Access to Information Rule No. 23

Councillors Mrs P A Bates, D Harman, Mrs A S Oakley and M R Rhodes participated via MS Teams and joined the discussion when invited to do so by the Chairman in accordance with Access to Information Rule No 23

PART 1 - PUBLIC

CB 22/54 DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct.

CB 22/55 MINUTES

RESOLVED: That the Minutes of the meeting of the Cabinet held on 15 March 2022 and the Minutes of the Extraordinary meeting held on 12 April 2022 be approved as a correct record and signed by the Chairman.

CB 22/56 MATTERS REFERRED FROM ADVISORY PANELS AND OTHER GROUPS

The Minutes of the meetings of the following Advisory Panels and other Groups were received, any recommendations contained therein being incorporated within the decisions of the Cabinet reproduced at the annex to these Minutes.

- Tonbridge Community Forum of 28 February and 9 May 2022

The Notes of the Parish Partnership Panel held on 26 May 2022 would be presented to the next meeting of Cabinet.

EXECUTIVE KEY DECISIONS**CB 22/57 CAR PARKING FEES AND CHARGES - OUTCOME OF PUBLIC CONSULTATION**

Decision Notice: D220052CAB

The Cabinet considered the objections and comments received during the statutory consultation period related to proposed off-street car parking charges. The proposals related to the existing car parks where charges were already in place in Tonbridge, West Malling, Borough Green, Blue Bell Hill and the country parks.

A summary of the responses received and the associated officer advice was set out in the report.

Whilst careful consideration was given to the responses received it was recognised that the introduction and management of parking charges was effective in maintaining accessible short-stay parking and in managing demand for long-stay parking. This assisted in generating availability of spaces for short-stay shopping visits and people working in and commuting from the Borough.

RESOLVED: That

- (1) the proposed parking charges outlined in the report, and detailed in the Traffic Regulation Order advertisement at Annex 1, be approved to come into effect in July 2022; subject to
 - (i) nearby residents to the Ryarsh Lane car park in West Malling being offered the ability to purchase an annual season ticket; and
 - (ii) the appropriate Traffic Regulation Order being made to facilitate the variation of the off-street parking charges

EXECUTIVE NON-KEY DECISIONS**CB 22/58 REVENUE AND CAPITAL OUTTURN 2021/22**

Decision Number: D220053CAB

In accordance with the Council's Financial Procedure Rules, consideration was given to information detailing actual Revenue and Outturn for the year ended March 2022. Subsequent adjustments made in light of the Outturn position were also considered. In addition, the report set out how the Medium Term Financial Strategy and the Savings and Transformation Strategy might be impacted by the current global economic situation.

Despite a positive outturn position, the Borough Council continued to face a difficult and challenging financial outlook which was exacerbated by the conflict in Ukraine and its impact on global economic conditions. The high level of inflation could worsen and these levels had not been reflected in the last local government finance settlement. Whilst it was difficult to predict the financial impact on the Borough Council it was possible that the 'funding gap' could now sit between £2.5m and £3.0m, although it could be more.

Concern was expressed in respect of the significant challenges faced by the Tonbridge and Malling Leisure Trust as a result of rising energy prices. The Cabinet welcomed the setting aside of £500,000 to support energy efficiency measures and it was hoped that renewable energy sources could be considered at Borough Council facilities.

RESOLVED: That

- (1) the Revenue and Capital Outturn for the year 2021/22 be noted and endorsed;
- (2) the action taken following a review of specific earmarked reserves, set out at paragraph 1.2.3, be noted and endorsed;
- (3) the Treasury Management and Investment Strategy Review 2021/22, (as set out at Annex 4) be noted and endorsed;
- (4) in order to ensure that the target of £350,000 is achieved by the start of the financial year 2023/24, a comprehensive report detailing all strands of work being undertaken in respect of the Savings and Transformation Strategy, including progress being made on achieving targets and outcomes be presented to Cabinet in November 2022; and
- (5) in respect of the significant external factors of high energy prices, the Borough Council should write to central government adding its support to calls for financial support for the public sector leisure industry and seeking grants for renewable energy sources

MATTERS SUBMITTED FOR INFORMATION

CB 22/59 COUNCIL TAX (ENERGY) REBATE SCHEME 2022

The Cabinet noted the good progress achieved in making energy rebate payments under the mandatory scheme. Payments under the discretionary scheme would be started upon completion of all the phases within the mandatory scheme.

RESOLVED: That the report be received and noted.

CB 22/60 BUDGET HEADING: 'GENERAL ADVICE TO PARISH COUNCILS'

Following a request from Members, the report provided details on staff resource allocations to the budget heading 'general advice to Parish Councils'.

It was explained that the budget heading included in the detailed Revenue Estimates was made up of management and administration costs. In addition, it was noted that these costs were recharges of permanent staff time and did not represent new costs.

However, to avoid future confusion the budget heading would be amended to 'Liaison, Support and Advice' which also better reflected the nature of the work being undertaken with parish councils.

RESOLVED: That the report be received and noted.

CB 22/61 DECISIONS TAKEN BY CABINET MEMBERS

Details of the Decisions taken in accordance with the rules for the making of decisions by executive members, as set out in Part 4 of the Constitution, were presented for information.

Subsequent to the publication of the agenda, the Cabinet Member for Finance, Innovation and Property had taken a decision in respect of discretionary rate relief applications ([D220051MEM](#)).

RESOLVED: That the Cabinet Member Decisions as presented be received and noted.

CB 22/62 DECISIONS TAKEN UNDER EMERGENCY OR URGENCY PROVISIONS

There were no decisions taken in accordance with emergency and/or urgency provisions since the last meeting of Cabinet.

CB 22/63 EXCLUSION OF PRESS AND PUBLIC

The Chairman moved, it was seconded and

RESOLVED: That as public discussion would disclose exempt information, the following matters be considered in private.

CB 22/64 PROPOSED LETTING OF UNIT 29, MARTIN SQUARE, LARKFIELD

Decision Notice: D220054CAB

(Reasons: LGA 1972 – Sch 12A paragraph 3 – Financial or business affairs of any particular person)

The report set out proposals for the letting of Unit 29, Martin Square, Larkfield.

RESOLVED: That

- (1) the granting of a lease of 29 Martin Square, Larkfield, as detailed in the report, be approved.

The meeting ended at 8.40 pm

TONBRIDGE AND MALLING BOROUGH COUNCIL

RECORD OF EXECUTIVE NON-KEY DECISION

Decision Taken By: Cabinet Member for Environment and Climate Change	Decision Number: D220047MEM
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Date: 13 May 2022

Decision(s) and Reason(s)
DEFRA GRANT AWARD 2021-22
Following consideration of the options, the Cabinet Member for Environment and Climate Change resolved that: (1) the Director of Planning, Housing and Environmental Health be given delegated authority, in consultation with the Cabinet Member, to agree the project specifics including the purchase of sensor equipment and the spending of remaining Capital and Revenue grant money, and agree the initial schools involved.
Reasons for decision: (1) The project on which this grant has been awarded is subject to a timeline, major deviations from which require approval from DEFRA. There is also a requirement to report progress to DEFRA on a quarterly basis. (2) Due in part to recent governance changes there has been some slippage from the envisaged timeline. DEFRA has already been notified of this and advise that it is not considered a major deviation as the project is not due to begin in earnest until late summer/autumn. However, further delays may alter this view.

Signed Cabinet Member for Environment and Climate Change	R Betts
Signed Leader:	M Boughton
Signed Chief Executive:	J Beilby
Date of publication:	13 May 2022

TONBRIDGE AND MALLING BOROUGH COUNCIL

RECORD OF EXECUTIVE NON-KEY DECISION

Decision Taken By: Cabinet Member for Technical & Waste Services	Decision Number: D220048MEM
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Date: 16 May 2022

Decision(s) and Reason(s)
CHANGES TO THE ROLL-OUT OF RECYCLING TO COMMUNAL BIN STORES
Following consideration of the options, the Cabinet Member for Technical & Waste Services resolved that: (1) the proposed changes to the phasing of the roll out of recycling services to communal bin stores be implemented.
Reasons for decision: (1) The proposed changes make the remainder of the roll out of recycling services to communal bin stores more efficient and should still be completed within the previously agreed timescales. The proposed changes have no additional cost implications for the Council. (2) If the revised phasing were not accepted, this would result in significant operational issues as properties moved onto core frontline services would require additional vehicle resource during the remainder of the phased roll-out and this would likely adversely impact on existing frontline collections.

Signed Cabinet Member for Technical & Waste Services	P Montague
Signed Leader:	M Boughton
Signed Chief Executive:	J Beilby
Date of publication:	16 May 2022

TONBRIDGE AND MALLING BOROUGH COUNCIL

RECORD OF EXECUTIVE NON-KEY DECISION

Decision Taken By: Leader	Decision Number: D220049MEM
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Date: 19th May 2022

Decision(s) and Reason(s)
CHANGE TO CABINET PORTFOLIOS
<p>Following consideration of the options, the Leader resolved that the executive responsibilities for Health (as set out below) currently falling within the portfolio for the Cabinet Member for Community Services shall be transferred to the Cabinet Member for Housing</p> <ul style="list-style-type: none">- Represent the Borough Council on the Kent-wide Health & Wellbeing Board- Establish effective liaison with Emerging GP Commissioning Consortia and the Kent Community Health NHS Trust and the Maidstone and Tunbridge Wells Acute trust- Maintain effective liaison with NHS West Kent- Ensure the Borough Council is well positioned to play a key role in the new Public Health agenda and to influence the Joint Health Needs Assessment- Health Improvement and Health Inequalities- Health Strategies- Drug Abuse and Alcohol misuse- Emergency Services liaison
<p>Reasons for decision:</p> <p>The responsibilities of the executive in respect of health are closely aligned to those relating to housing. The Leader therefore wishes to place responsibility for both within a single Cabinet portfolio.</p> <p>No conflicts of interest arise in respect of this decision.</p>

Signed Leader:	M Boughton
Signed Chief Executive:	J Beilby
Date of publication:	19 May 2022

TONBRIDGE AND MALLING BOROUGH COUNCIL

RECORD OF EXECUTIVE NON-KEY DECISION

Decision Taken By: Cabinet Member for Finance Innovation and Property; and Director of Finance and Transformation	Decision Number: D220050MEM
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Date: 20 May 2022

Decision(s) and Reason(s)
CONTRACT ARRANGEMENTS FOR COUNCIL'S INSURANCE
<p>(Private - LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)</p> <p>Pursuant to Decision Number D220012CAB following the tendering of the Council's Insurance Portfolio, an evaluation was carried out by AON Risk Solutions (AON) and has concluded that the Council should appoint Zurich Municipal as the Council's insurer at a cost of £199,097.92 per annum including Insurance Premium Tax.</p> <p>Cabinet resolved under Decision Number D220012CAB dated 25 January 2022 delegated authority be granted to the Director of Finance and Transformation, in liaison with the Cabinet Member for Finance, Innovation and Property, to finalise the negotiations.</p> <p>Following consideration of the options, the Cabinet Member for Finance, Innovation and Property and the Director of Finance and Transformation resolved that:</p> <p>(1) Zurich Municipal be appointed as the Council's Insurer commencing on 24 June 2022 for a period of 5 years, with an option to extend for a further two years.</p>
Reasons for decision:
<p>As set out in the report submitted to Finance, Innovation and Property Advisory Board of 12 January 2022 (contains exempt information)</p> <p>Under Part 4 subsections 19.1 and 19.6 'The Director of Finance & Transformation shall effect all insurance cover and negotiate all claims in consultation with other officers as necessary.'; and 'The Director of Finance & Transformation shall at such periods as they consider necessary review all insurances held by the Council in consultation with other Chief Officers.'</p>

Signed Cabinet Member for	Martin Coffin
Signed Leader:	M Boughton

Signed Chief Executive:	J Beilby
Date of publication:	20 May 2022

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE AND MALLING BOROUGH COUNCIL

RECORD OF EXECUTIVE NON-KEY DECISION

Decision Taken By: Cabinet Member for Finance, Innovation and Property	Decision Number: D220051MEM
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Date: 31 May 2022

Decision(s) and Reason(s)
APPLICATIONS FOR DISCRETIONARY RATE RELIEF
Following consideration of the options, the Cabinet Member for Finance, Innovation and Property resolved that: (1) Discretionary rate relief be awarded with effect from 1 April 2022 (except Swanmead Sports Association and Ditton Youth Centre where relief be awarded from 1 July 2021) and time-limited to 31 March 2023 as set out at Annex 2.
Reasons for decision: As set out in the briefing note to the Portfolio Holder for Finance, Innovation and Property of 26 May 2022.

Signed Cabinet Member for Finance, Innovation and Property	M Coffin
Signed Leader:	M Boughton
Signed Chief Executive:	J Beilby
Date of publication:	31 May 2022

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

Decision Taken By: Cabinet

Decision No: D220052CAB

Decision Type: Key

Date: 07 June 2022

Decision(s) and Reason(s)

Car Parking Fees and Charges - Outcome of Public Consultation

(Joint report of Director of Street Scene, Leisure and Technical Services and Director of Finance and Transformation)

The Cabinet considered the objections and comments received during the statutory consultation period related to proposed off-street car parking charges. The proposals related to the existing car parks where charges were already in place in Tonbridge, West Malling, Borough Green, Blue Bell Hill and the country parks.

A summary of the responses received and the associated officer advice was set out in the report.

Whilst careful consideration was given to the responses received it was recognised that the introduction and management of parking charges was effective in maintaining accessible short-stay parking and in managing demand for long-stay parking. This assisted in generating availability of spaces for short-stay shopping visits and people working in and commuting from the Borough.

The Cabinet resolved: That

- (1) the proposed parking charges outlined in the report, and detailed in the Traffic Regulation Order advertisement at Annex 1, be approved to come into effect in July 2022; subject to
 - (i) nearby residents to the Ryarsh Lane car park in West Malling being offered the ability to purchase an annual season ticket; and
 - (ii) the appropriate Traffic Regulation Order being made to facilitate the variation of the off-street parking charges.

Reasons: As set out in the report submitted to Cabinet of 7 June 2022

Signed Chief Executive:

J Beilby

Date of publication: 9 June 2022

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet
Decision No: D220053CAB
Decision Type: Non Key
Date: 07 June 2022

Decision(s) and Reason(s)

Revenue and Capital Outturn 2021/22

(Joint report of Chief Executive and Director of Finance and Transformation)

In accordance with the Council's Financial Procedure Rules, consideration was given to information detailing actual Revenue and Outturn for the year ended March 2022. Subsequent adjustments made in light of the Outturn position were also considered. In addition, the report set out how the Medium Term Financial Strategy and the Savings and Transformation Strategy might be impacted by the current global economic situation.

Despite a positive outturn position, the Borough Council continued to face a difficult and challenging financial outlook which was exacerbated by the conflict in Ukraine and its impact on global economic conditions. The high level of inflation could worsen and these levels had not been reflected in the last local government finance settlement. Whilst it was difficult to predict the financial impact on the Borough Council it was possible that the 'funding gap' could now sit between £2.5m and £3.0m, although it could be more.

Concern was expressed in respect of the significant challenges faced by the Tonbridge and Malling Leisure Trust as a result of rising energy prices. The Cabinet welcomed the setting aside of £500,000 to support energy efficiency measures and it was hoped that renewable energy sources could be considered at Borough Council facilities.

The Cabinet resolved: That

- (1) the Revenue and Capital Outturn for the year 2021/22 be noted and endorsed;**
- (2) the action taken following a review of specific earmarked reserves, set out at paragraph 1.2.3, be noted and endorsed;**
- (3) the Treasury Management and Investment Strategy Review 2021/22, (as set out at Annex 4) be noted and endorsed;**
- (4) in order to ensure that the target of £350,000 is achieved by the start of the financial year 2023/24, a comprehensive report detailing all strands of work being undertaken in respect of the Savings and Transformation Strategy, including progress being made on achieving targets and outcomes be presented to Cabinet in November 2022; and**

(5) in respect of the significant external factors of high energy prices, the Borough Council should write to central government adding its support to calls for financial support for the public sector leisure industry and seeking grants for renewable energy sources.

Reasons: As set out in the report submitted to Cabinet of 7 June 2022

Signed Chief Executive: J Beilby

Date of publication: 9 June 2022

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet
Decision No: D220054CAB
Decision Type: Key
Date: 07 June 2022

Decision(s) and Reason(s)

Proposed Letting of Unit 29, Martin Square, Larkfield

(Reasons: LGA 1972 – Sch 12A paragraph 3 – Financial or business affairs of any particular person)

(Report of Director of Central Services and Deputy Chief Executive)

The report set out proposals for the letting of Unit 29, Martin Square, Larkfield.

The Cabinet resolved: That

- (1) the granting of a lease of 29 Martin Square, Larkfield, as detailed in the report, be approved.

Reasons: As set out in the report submitted to Cabinet of 7 June 2022 (contains exempt information)

Signed Chief Executive: J Beilby

Date of publication: 9 June 2022

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE AND MALLING BOROUGH COUNCIL

JOINT STANDARDS COMMITTEE

MINUTES

Wednesday, 8th June, 2022

Present: Cllr J L Sergison (Chair), Cllr D A S Davis (Vice-Chair), Cllr A Cope, Cllr Mrs T Dean, Cllr S A Hudson, Cllr B J Luker, Cllr K B Tanner and Cllr M Taylor, Mr W E Stead (Burham Parish Council), Mr N Newman (Ditton Parish Council), Mr S Richardson (Hadlow Parish Council), Mr T Petty (Kings Hill Parish Council), Mrs W Palmer (Platt Parish Council) and Prof M McKinlay (Ryarsh Parish Council)

(Note: As Borough Councillor V M C Branson was unable to attend in person and participated via MS Teams she was unable to vote on any matters).

Borough Councillor D Harman participated via MS Teams and joined the discussion when invited to do so by the Chair in accordance with Council Procedure Rule No 15.21.

Apologies for absence were received from Borough Councillors Mrs P A Bates, Mrs S Bell and C J Williams and from Addington (Mrs C Short), Aylesford (Mr A Sullivan) and Plaxtol (Mr M Carboni) Parish Councils.

PART 1 - PUBLIC

ST 22/1 DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct. However, in the interest of transparency, Councillor M Taylor advised that he was one of the complainants in respect of the complaints set out at Annex 1 to Agenda Item 6 (Minute ST 22/4 refers).

ST 22/2 NOTIFICATION OF SUBSTITUTE MEMBERS

Notification of substitute members were recorded as set out below:

Councillor M Boughton – substitute for Councillor S Bell
Councillor F Tombolis – substitute for Councillor P Bates

In accordance with Council Procedure Rules 17.5 to 17.9 these Councillors had the same rights as the ordinary member of the committee for whom they were substituting.

ST 22/3 MINUTES

RESOLVED: That the Minutes of the meeting of the Joint Standards Committee held on 11 October 2021 be approved as a correct record and signed by the Chairman.

MATTERS SUBMITTED FOR INFORMATION**ST 22/4 UPDATE - CODE OF CONDUCT COMPLAINTS**

The report provided an update on complaints made to the Monitoring Officer since the previous meeting of the Committee that a Member may have failed to comply with his/her authority's Code of Conduct. In response to a request for details of the cost of undertaking investigations and hearings, the Monitoring Officer offered to circulate these to members outside of the meeting.

ST 22/5 COMMITTEE ON STANDARDS IN PUBLIC LIFE - REVIEW OF LOCAL GOVERNMENT STANDARDS

The report of the Monitoring Officer provided an update on the response of the Government to the recommendations set out in the report of the Committee on Standards in Public Life following its review of local government standards.

MATTERS FOR CONSIDERATION IN PRIVATE**ST 22/6 EXCLUSION OF PRESS AND PUBLIC**

There were no items considered in private.

The meeting ended at 7.58 pm

TONBRIDGE AND MALLING BOROUGH COUNCIL

LICENSING AND APPEALS COMMITTEE

MINUTES

Tuesday, 14th June, 2022

Present: Cllr Mrs F A Kemp (Vice-Chair, in the Chair), Cllr A E Clark, Cllr M A Coffin, Cllr M Taylor and Cllr F G Tombolis

(Note: As Councillors Mrs P Bates, Mrs A Oakley and H Rogers were unable to attend in person and participated via MS Teams, they were unable to vote on any matters)

Councillor D Keers participated via MS Teams and joined the discussion when invited to do so by the Chair in accordance with Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors C Brown (Chair), Mrs J A Anderson, D W King, R V Roud and C J Williams

PART 1 - PUBLIC

LA 22/16 DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct.

LA 22/17 MINUTES

RESOLVED: That the Minutes of the meetings of the Licensing and Appeals Committee held on 8 March and 29 March 2022 be approved as correct records and signed by the Chairman.

LA 22/18 MINUTES OF PANEL

RESOLVED: That the Minutes of the meetings of the Licensing and Appeals Committee sitting as a Panel held on 21 March, 23 March and 4 May 2022 be received and noted.

MATTERS FOR RECOMMENDATION TO THE COUNCIL

LA 22/19 UPDATED STREET TRADING POLICY

Further to Minute No LA 22/9 of the meeting held on 8 March, the report of the Director of Central Services and Deputy Chief Executive provided an update on the proposed re-designation of the Borough as Consent Streets and sought approval of the draft policy for consultation purposes.

RESOLVED: That the Draft Street Trading Policy, as attached at Annex 3 to the report, be approved for consultation purposes.

LA 22/20 EXCLUSION OF PRESS AND PUBLIC

The Chair moved, it was seconded and

RESOLVED: That as public discussion would disclose exempt information, the following matters be considered in private.

PART 2 - PRIVATE

LA 22/21 URGENT ITEMS

The Chair advised that she had accepted the following item as urgent due to current fluctuation in fuel prices.

LA 22/22 HACKNEY CARRIAGE FARES

(Reasons: LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

The Head of Licensing provided details of discussions held with key members of the taxi trade regarding the current fluctuation in fuel prices and advised that the situation was being monitored and, if necessary, a report would be submitted to the meeting of the Committee to be held on 27 September 2022.

The meeting ended at 7.51 pm

TONBRIDGE AND MALLING BOROUGH COUNCIL

GENERAL PURPOSES COMMITTEE

MINUTES

Wednesday, 15th June, 2022

Present: Cllr M R Rhodes (Chair), Cllr B J Luker (Vice-Chair), Cllr Mrs P A Bates, Cllr A E Clark, Cllr M A Coffin, Cllr D J Cooper, Cllr D A S Davis, Cllr N J Heslop, Cllr D Keers and Cllr W E Palmer

Councillor M C Base was also present pursuant to Council Procedure Rule No 15.21.

Councillors V Branson, M Hood, S Hudson, J Sergison and K Tanner participated via MS Teams and joined the discussion when invited to do so by the Chair in accordance with Council Procedure Rule No 15.21

Apologies for absence were received from Councillors R V Roud and Mrs M Tatton

PART 1 - PUBLIC

GP 22/17 NOTIFICATION OF SUBSTITUTE MEMBERS

Notification of substitute members were recorded as set out below:

Cllr D Harman – substitute for Cllr S Bell

In accordance with Council Procedure Rules 17.5 to 17.9 these Councillors had the same rights as the ordinary member of the committee for whom they were substituting.

GP 22/18 DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct.

GP 22/19 MINUTES

RESOLVED: That the Minutes of the meeting of the General Purposes Committee held on 22 March 2022 be approved as a correct record and signed by the Chairman.

MATTERS FOR RECOMMENDATION TO THE COUNCIL**GP 22/20 WORKFORCE STRATEGY**

The report of the Director of Central Services and Deputy Chief Executive advised that the Workforce Strategy, formerly known as the Human Resources Strategy, provided an overview of the Borough Council's approach to managing its employees. The Strategy was usually updated annually to identify 'improvement priorities' such as changes to HR policies.

An updated Workforce Strategy (attached at Annex 1) was presented for consideration and reviewed progress in achieving previously identified improvement priorities and identified actions to be implemented between April 2022 and March 2023.

In addition, the Strategy contained the statutory equality monitoring required by the Equality Act 2010. It was reported that the Borough Council's Management Team had not discerned any evidence of discrimination against any of the protected characteristic groupings listed in the Equality Act 2010 in 2021/22.

Members raised a number of points in respect of communication and team working, effective recruitment and retention, work placements for local schools and apprenticeship schemes. These were responded to by Officers and Members were reassured that the Borough Council ensured a fair recruitment process, was a committed Equal Opportunities Employer and would continue to provide work placements and apprenticeship opportunities where possible.

RECOMMENDED: That

- (1) the outcomes of the equality monitoring as set out in Section 4 of the HR Strategy be noted; and
- (2) the Workforce Strategy be commended to Council for approval.

***Referred to Council**

DECISIONS TAKEN UNDER DELEGATED POWERS**GP 22/21 PROPOSALS FOR REVIEW OF POLLING DISTRICTS AND POLLING PLACES**

The report of the Chief Executive detailed proposals for a review of Polling Districts, Polling Places and Stations under the new warding arrangements recommended by the Local Government Boundary Commission for England.

There would be a public consultation in respect of these proposals starting on 27 June for eight weeks. Consultation responses and final recommendations would be presented for further consideration in the Autumn.

RESOLVED: That

- (1) the draft proposals for the purpose of going out to consultation be approved; and
- (2) the consultation proposals detailed in the report be endorsed.

MATTERS FOR CONSIDERATION IN PRIVATE

GP 22/22 EXCLUSION OF PRESS AND PUBLIC

The Chairman moved, it was seconded and

RESOLVED: That as public discussion would disclose exempt information, the following matters be considered in private.

PART 2 - PRIVATE

DECISIONS TAKEN UNDER DELEGATED POWERS

GP 22/23 ESTABLISHMENT REPORT

(LGA 1972- Sch 12A Paragraph 1 – Information relating to an individual)

The report of the Director of Central Services set out for approval a number of establishment changes arising from the ongoing operational management of the Borough Council's Services.

RESOLVED: That

- (1) Post DV0915, 37 hours per week, be redesignated from Housing Technical Assistant to Housing Technical Officer, scale SO; and
- (2) Post DV0308 be reduced from 37 hours per week to 24 hours per week.

The meeting ended at 8.15 pm

TONBRIDGE AND MALLING BOROUGH COUNCIL

AREA 1 PLANNING COMMITTEE

MINUTES

Thursday, 23rd June, 2022

Present: Cllr D W King (Chair), Cllr M R Rhodes (Vice-Chair), Cllr Mrs P A Bates, Cllr M D Boughton, Cllr V M C Branson, Cllr G C Bridge, Cllr A E Clark, Cllr A Cope, Cllr M O Davis, Cllr M A J Hood, Cllr J R S Lark, Cllr H S Rogers, Cllr J L Sergison and Cllr Miss G E Thomas

(Note: As Councillor F A Hoskins was unable to attend in person and participated via MS Teams she was unable to vote on any matters)

Councillor A Oakley participated via MS Teams and joined the discussion when invited to do so by the Chair in accordance with Council Procedure Rule No 15.21

Apologies for absence were received from Councillors Mrs J A Anderson, J L Botten, N Foyle, N J Heslop and F G Tombolis

PART 1 - PUBLIC

AP1 22/22 DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct.

AP1 22/23 MINUTES

RESOLVED: That the Minutes of the meeting of the Area 1 Planning Committee held on 31 March 2022 be approved as a correct record and signed by the Chairman.

AP1 22/24 GLOSSARY AND SUPPLEMENTARY MATTERS

Decisions were taken on the following applications subject to the pre-requisites, informatives, conditions or reasons for refusal set out in the report of the Director of Planning, Housing and Environmental Health or in the variations indicated below. Any supplementary reports were circulated in advance of the meeting and published to the website.

Members of the public addressed the meeting where the required notice had been given and their comments were taken into account by the Committee when determining the application. Speakers are listed under the relevant planning application shown below.

**DECISIONS TAKEN UNDER DELEGATED POWERS IN
ACCORDANCE WITH PART 3 OF THE CONSTITUTION
(RESPONSIBILITY FOR COUNCIL FUNCTIONS)**

AP1 22/25 TM/21/01911/FL - LAND REAR OF 182 HIGH STREET, TONBRIDGE

Redevelopment to form 32 Retirement Living apartments for older persons including communal facilities, and associated car parking and landscaping, and the repositioning of 4 existing car parking spaces at Land rear of 182 High Street, Tonbridge.

RESOLVED: That planning permission be GRANTED subject to:-

- (1) The s106 financial contributions being split as follows:

TMBC

- £21,780 to be spent on improvements to Haysden Country Park or the Memorial Garden
- £39,960 to be spent on improvements to Tonbridge Racecourse Sports Ground
- £251,323.42 towards Affordable housing provision within the Borough

KCC

- £239.36 for Improvements to Tonbridge Adult Education Centre
- £1,885.30 for improvements to Tonbridge Library
- £4,993.92 for improvements towards the Priority areas of: Assistive Technology, Adapting Community facilities, Sensory facilities and Changing Places within the Borough.

- (2) The amendment of the first paragraph of condition 4 to read:

4. The development hereby approved shall be carried out in such a manner as to avoid damage to the existing trees that are to remain on site as part of the development, including their root system, or other planting by observing the following:

- (3) The addition of the following conditions:

21. This permission shall be an alternative to the following permission and shall not be exercised in addition thereto, or in combination therewith. (Permission granted on 06.06.2014 and under reference TM/14/01354/FL).

Reason: The exercise of more than one permission would result in an over intensive use of the land.

22. The use shall not be commenced, nor the premises occupied, until the area shown on drawing no 20078TB_PL203 as mobility scooter parking space has been provided. Thereafter it shall be kept available for such use and no permanent development, whether or not permitted by the Town and Country Planning (General Permitted Development) Order 2015 (or any order amending, revoking or re-enacting that Order) shall be carried out on the land so shown or in such a position as to preclude access to this reserved mobility scooter parking space.

Reason: To ensure there is dedicated provision for the parking of mobility scooters to serve the residents of the development.

(4) The addition of Informative

2. With regard to condition 6 of this permission, construction worker's/contractor's vehicles will be expected to park within the public car parks for the duration of the approved construction works and not on the local roads adjacent to the site where parking controls exist.

[Speakers: Mr M Shellum (Agent)]

AP1 22/26 EXCLUSION OF PRESS AND PUBLIC

There were no items considered in private.

The meeting ended at 10.05 pm

- Minutes of the Area 2 Planning Committee held on 29 June 2022 are *'to follow'*

- Minutes of the Cabinet held on 5 July 2022 are *'to follow'*

